**NOTICE OF MEETING**: The Board of Directors of the Emerald Green Village Association will be held at 6:30 PM on January 24, 2019 at Emerald Green Clubhouse.

**MEETING ATTENDEES:** Gary Marozas - President

 Cindy Rhinehardt – Board Member at Large

 Dave MacFeiggan - Board Member at Large

 Jordan Browne – Board Member at Large

 Donna Frost – Cedar Mgt. Community Manager

UNABLE TO ATTEND: Curtis Kriner – Treasurer

**BOARD MEETING AGENDA**

1. **Call to Order:** Gary opened the meeting at 6:30 PM
2. **Approval of Minutes:** Donna Frost reviewed the meeting minutes from December 6th 2018 Annual Meeting. Cindy Rhinehardt made a motion to accept minutes as written, Dave MacFeiggan second. The board unanimously approved the minutes as presented.
3. **Reports**
	1. Treasurers Report
		1. Donna Frost reviewed the treasury report including: Balance Sheet and receivable accounts
		2. Gary Marozas motioned to:
			1. Send a 15-day demand to receivable accounts with a 90-day outstanding balance.
			2. Send a reminder statement to remaining receivable accounts.
			3. Board approved
	2. Presidents Report
		1. Clubhouse HVAC Repairs
			1. Heating issue approved and fixed within the clubhouse, Evergreen established as the new neighborhood preferred HVAC Contractor.
		2. 198 Aztec Path Forward
			1. Board will provide owner with Dala Casa Estimates and Descriptions pending receipt of additional information.
			2. Information will be provided once Seeding Installation cost is obtained from Dala Casa.
		3. Walking Trail Restoration:
			1. Gary Marozas motioned to proceed as written with Work Order Request for Walking Trail
			2. Donna Frost will issue work order to Jacob’s Tractor Service
			3. Placement of wood chips: Wood chips placed at the entrance of the trail and the small loop.
		4. 2019 Phase I Roofing
			1. Gary made a motion to proceed with Capital Exteriors for minor repairs with scope as written and to not exceed $960. Capital Exteriors will provide an invoice for labor and materials. Scope includes Phase 1 Townhome roofs only.
			2. Board approved
		5. 2019 Painting Path Forward
			1. Painting estimates reviewed
			2. HOA will proceed forward with Advance Painting with stipulations to ensure there is a pre-planning meeting to discuss scope and color to ensure uniformity within the community.
			3. Board approved
		6. Insurance
			1. 2 insurance policies provided by ECM Insurance and Berkshire Hathaway Guard Insurance. Board will review insurance policies with Josh Carosella to discuss questions.
4. **New Business**
	1. Nominations and Elections
		1. Gary Marozas motioned to appoint Board positions
		2. President: Gary Marozas
		3. Vice President: Cindy Rhinehardt
		4. Treasurer: Curtis Kriner
		5. Secretary: Jordan Browne
		6. Arch Representative: Dave MacFeiggan
		7. Positions accepted and approved
	2. Spring Newsletter
		1. Spring newsletter will be distributed to the community on Friday, March 15 2019.
		2. Topics to include: Welcome to new neighbors, from the President’s Desk, Important Events and Dates to Remember, community updates

*Meeting adjourned 8 PM*